

Parents Renewing Youth Membership

Membership renewal refers to an individual continuing with the Scouting America Program in whatever position(s) they hold. For example, John Smith is continuing his role as a Committee Member with Pack 1234. Jane Doe is continuing as a youth member with Pack 1234.

Members are eligible to renew starting 60-days prior to their expiration date. For example, if John Smith has an expiration date of 12/31/2026, his renewal can begin 11/1/2026. The Key 3 can view expiration dates in My.Scouting.org > Menu > Organization Manager > Roster. Parents/Guardians and leaders can view connected youth/their own expiration dates after logging into My.Scouting.org or Scoutbook.

Name	Member ID	Role	Gender	Grade	Registration Status	Renewal Status	Opt Out	Expiration Date
[Redacted]	[Redacted]	Youth Member	F	Fourth Grade	New	N/A	Current	11/30/2025
[Redacted]	[Redacted]	Youth Member	M	Fourth Grade	New	N/A	Current	11/30/2025
[Redacted]	[Redacted]	Youth Member	M	Second Grade	New	N/A	Eligible to Renew	05/30/2025
[Redacted]	[Redacted]	Youth Member	F	Fourth Grade	New	N/A	Current	11/30/2025

Name	Member ID	Type	Age	Last Rank Approved	Position	Renewal Status	Dropping	Expiration Date
[Redacted]	[Redacted]	YOUTH	9		Youth Member	Current	☐	11/30/2025
[Redacted]	[Redacted]	YOUTH	9		Youth Member	Current	☐	11/30/2025
[Redacted]	[Redacted]	YOUTH	11		Youth Member	Eligible to Renew	☐	05/30/2025
[Redacted]	[Redacted]	YOUTH	9		Youth Member	Current	☐	11/30/2025

NOTE: The 60-day grace period will no longer be in effect starting January 1st, 2027. This means that if John Smith has an expiration date of December 31st, 2026, his membership must be renewed by December 31st, 2026. On January 1st, 2027, if his membership has not been renewed for the year, he will DROP from the unit's roster and be considered inactive.

Renewing Membership

Membership needs to be renewed prior to the expiration date. Registrations run on a 12-month cycle, meaning that individuals may need to renew at different times depending on when they were last registered. A membership renewal notice is sent via email from National with a link that can be used to renew the registration.

Parent Renews Youth (ADULTS ONLY)

A connected parent/guardian can renew their Scout's registration for the next twelve months. Youth members (below 18) cannot renew themselves. A parent/guardian must be connected to a youth to process a youth renewal. If a parent/guardian has received an email letting them know they have a Scout that is about to expire, they are able to renew the Scout themselves.

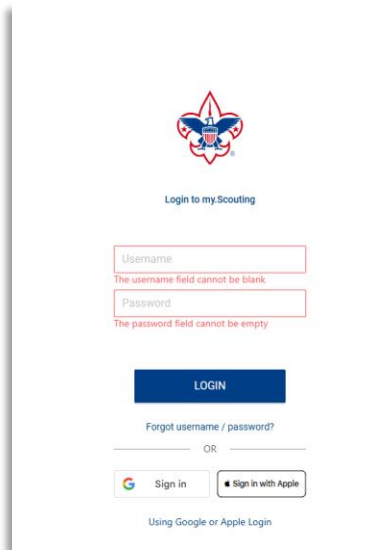
NOTE: Talk with your unit to see which renewal method works best for your/their needs.

1. Pay Youth Membership Renewal Fee: Online through My.Scouting.org

Parents/guardians can renew their connected Scout's registration through My.Scouting.org. A connected parent/guardian will receive a renewal email notification from National with a link that takes them straight to the renewal page.

TIP: Make sure you are connected to your Scout if you are completing the online renewal. If you are not connected, you will not be able to renew the Scout. The currently connected parent/guardian can add you as a parent/guardian in Scoutbook, or you can contact the Council to be connected to your Scout.

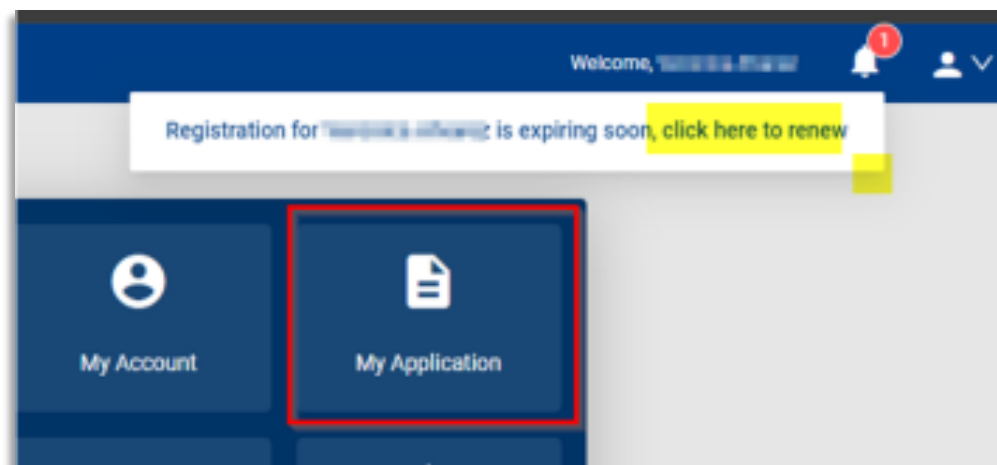
Step 1: Log into My.Scouting.org as the parent/guardian

The image shows the login page for My.Scouting.org. At the top is the Scout logo. Below it is the text "Login to my.Scouting". There are two input fields: "Username" and "Password". Below the "Username" field is a red error message: "The username field cannot be blank". Below the "Password" field is a red error message: "The password field cannot be empty". Below these fields is a blue "LOGIN" button. Below the button is a link: "Forgot username / password?". Below that is the text "OR". Below "OR" are two buttons: "Sign in" (with a Google logo) and "Sign in with Apple" (with an Apple logo). At the bottom is the text "Using Google or Apple Login".

As the parent/guardian, log into My.Scouting.org. Do not try to log in as the Scout needing to be renewed, as youth are not able to renew themselves. If you have never created a My.Scouting.org profile, or if you are not sure if you have set up an account before, select “Create Account” and follow the steps provided by National. Otherwise, please contact the Council office at 515-266-2135 – or reach out to the Registrar at allison.walters@scouting.org – to get help recovering/creating your account.

Step 2: Click on the “Bell” notification

Upon login, there is a bell icon in the upper right corner. Click on the bell icon to proceed to the renewal page. You can also select “My Application” > “My Renewals.” Any youth connected to your account with an approaching expiration date will appear as positions you are able to renew.



Step 3: Select Position to Renew

Positions eligible to renew will be listed. If the youth is not planning to continue their Scouting journey, select “OPT OUT OF AUTO RENEWAL.” This will stop any renewal-reminder emails from going to the parent/guardian. If “Opt Out” is selected in error, contact the Council to have the action corrected. “Opt Out” should ONLY be selected for non-renewing members – not to avoid communications.

Select “START RENEWAL” to proceed with the renewal. Renewals will be completed one at a time if there are multiple individuals eligible to renew (i.e.: siblings).

The screenshot shows the 'MY RENEWALS' page with a table of members. The table has columns for Personal Information, Expiration Date, and Application Status. Three members are listed: Devon Bedford, Logan Crowley, and Reid Duncan, all with an expiration date of 31 July 2024 and status 'Registration is soon to expire'. For each member, there are two buttons: 'OPT OUT AUTO RENEWAL' and 'Start Renewal', both highlighted with red boxes.

Personal Information	Expiration Date	Application Status
Devon Bedford Youth Member Pack 0001 F	31 July 2024	Registration is soon to expire
Logan Crowley Youth Member Pack 0001 F	31 July 2024	Registration is soon to expire
Reid Duncan Youth Member Pack 0001 F	31 July 2024	Registration is soon to expire

The screenshot shows the 'Current Memberships' page. It displays the following position(s) will be renewed: Youth Member, Primary Position. The current expire date is 07/31/2024 and the future expire date is 07/31/2025. At the bottom, there are two buttons: 'Go back to My Renewals' and 'Go To Payment', with the latter highlighted by a red box.

Current Memberships

The following position(s) will be renewed, Select Remove Positions on those you do not want to renew.

Pack 0001 F

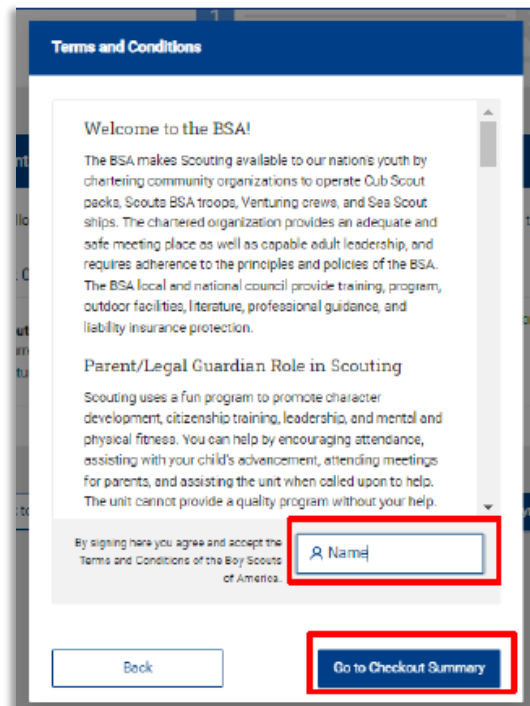
Youth Member Primary Position ✓

Current Expire Date: 07/31/2024
Future Expire Date: 07/31/2025

[Go back to My Renewals](#) [Go To Payment](#)

Select “Go To Payment” to proceed.

Step 4: Step 4: Agree to Scouting America's Terms and Conditions



Terms and Conditions

Welcome to the BSA!

The BSA makes Scouting available to our nation's youth by chartering community organizations to operate Cub Scout packs, Scouts BSA troops, Venturing crews, and Sea Scout ships. The chartered organization provides an adequate and safe meeting place as well as capable adult leadership, and requires adherence to the principles and policies of the BSA. The BSA local and national council provide training, program, outdoor facilities, literature, professional guidance, and liability insurance protection.

Parent/Legal Guardian Role in Scouting

Scouting uses a fun program to promote character development, citizenship training, leadership, and mental and physical fitness. You can help by encouraging attendance, assisting with your child's advancement, attending meetings for parents, and assisting the unit when called upon to help. The unit cannot provide a quality program without your help.

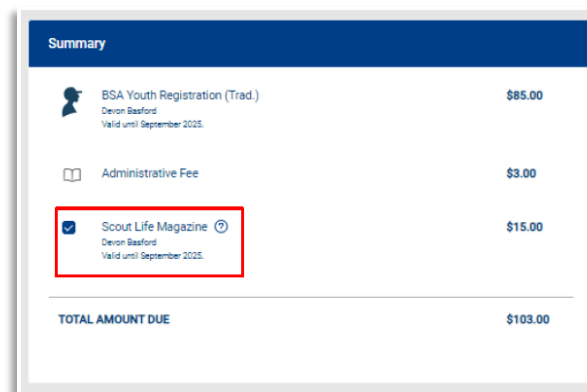
By signing here you agree and accept the Terms and Conditions of the Boy Scouts of America.

☒

[Back](#) [Go to Checkout Summary](#)

Once signed, click on “Go to Checkout Summary.”

Step 5: Review the Checkout Summary



Summary	
 BSA Youth Registration (Trad.) Devon Basford Valid until September 2025.	\$85.00
 Administrative Fee	\$3.00
☒  Scout Life Magazine ⓘ Devon Basford Valid until September 2025.	\$15.00
TOTAL AMOUNT DUE	\$103.00

The checkout page shows the fees to pay and allows you to adjust the Scout Life Magazine subscription. This is also where eligible members can apply for the Military Family Waiver discount to waive the \$85.00 National youth registration fee. This is also where parents can utilize Klarna to pay the registration fee in smaller, scheduled payments.

NOTE: Scout Life Magazine is default to subscribe. You will need to “uncheck” the box if you do not wish to subscribe to the magazine.

Step 6: Submit Payment and Finish the Renewal

The screenshot shows a two-column form. The left column, titled 'Payment Details', includes a 'Secure, 1-click checkout with Link' section with fields for Card number (4112 3441 1234 4113), Expiration date (01 / 25), Security code (411), Country (United States), and Zip code (72946). Below this is an optional section to 'Save your info for secure 1-click checkout with Link' with an email field and a phone number field ((800) 555-0175). The right column, titled 'BILLING ADDRESS', has a toggle for 'Same as saved address' and fields for Country (USA), Address Line 1, Address Line 2, City, State/Region (TEXAS), and ZIP Code (55555). At the bottom, there are three buttons: 'Restart Renewal', 'Click to print for manual pay' (highlighted with a red box), and 'Place Order' (highlighted with a red box).

Enter your payment details. You have the option to save your information for future renewals. After entering all payment details, select “PLACE ORDER.”

You have completed the online renewal process for your Scout!

TIP: For siblings/renewing multiple youth, it’s best to wait a bit before making a second payment. Some banks will flag the identical renewal fees as fraud and cause delays.

2. Pay Youth Membership Renewal Fee: Manually through the Council

Parents/guardians can pay for their Scout’s renewal by reaching out to the Council. The \$165.00 Youth renewal fee can be settled with any of the following:

- **Check:** Please make the check payable to the Mid-Iowa Council.
- **Card:** We take Visa, Discover, Master Card, and debit. We cannot take American Express.
- **Cash:** If you are paying with cash, please bring EXACT CHANGE.

An invoice for the Scout can be generated by completing all online steps (1-5). Then, at the end of the online order, select the option “Click to print for manual pay.” This will generate a PDF fee summary to provide to the Council. **Please provide both the fee summary and a method of payment if choosing the Council Pay option.**

NOTE: Please keep in mind that completing individual renewals through the Council may result in delays, as there is only one Registrar to process renewals. The quickest way to renew is online or through the unit.

You have completed your renewal!

Parent/Guardian Pay for Youth Membership Renewal Flowchart

Parent/Guardian logs into My.Scouting.org > Click on the “Bell” notification/icon



Select youth position to be renewed



Agree to Terms and Conditions



E-Sign the page



ONLINE YOUTH RENEWAL



Enter payment information



Review order



Select “Complete Registration”



MANUAL YOUTH RENEWAL



Print Youth Renewal invoice



Bring invoice and payment to Council



Council processes youth renewal fees



Council Renews Youth Member

Parent/Guardian Youth Membership Renewal – FAQ

What if my Scout(s) is/are not continuing with Scouting? How do I remove them from the roster?

Individuals cannot be removed from rosters. They will naturally fall off the roster once their expiration date passes. So long as the parent/guardian doesn't renew the Scout, and so long as the unit doesn't renew the Scout, the Scout will naturally fall off the roster. Make sure to communicate with your unit if you are not planning to continue with Scouting.

I don't think I'm connected to my Scout. How can I get connected to complete the online renewal process?

All youth members must have a parent/guardian connection for safeguarding youth guidelines and renewal purposes. At the time of registration, your Scout was automatically connected to whichever parent/guardian completed the registration. That parent/guardian can claim their My.Scouting.org account by selecting "Create Account," following the prompts, and claiming the profile match that pops up. Otherwise, the connected parent/guardian can add another parent/guardian through Scoutbook Plus > selecting the youth's profile > "Relationships" > select the (+) button and follow the prompts to add the other parent/guardian. A third option is to contact the office at 515-266-2135 or allison.walters@scouting.org. **NOTE:** You MUST have a My.Scouting.org profile before the Council can add you to a youth. You can create one for free at My.Scouting.org > "Create Account."

When trying to renew my Scout, I get a popup saying there's already an order in place. What do I do?

An order is created if anyone – parent/guardian or unit leader – clicks into the renewal process. Please speak with the unit to determine if they are handling the renewal process. Otherwise, someone from the unit or the parent/guardian can reach out to the Registrar at 515-266-2135 or allison.walters@scouting.org to close the initiated order. Once closed, the proper party can complete the renewal process.

I logged into My.Scouting.org, but I don't see my Scout. Now what?

You are likely logged into the incorrect account, or you are not connected to the Scout as a parent/guardian. Please contact the office at 515-266-2135 or allison.walters@scouting.org to determine your correct Member ID number and login credentials.